

**PISCATAWAY PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES**

Monday, January 11, 2021

Evelyn Hartmann, Vice President, called the meeting to order at 7:57 p.m.

Trustees attending: Evelyn Hartmann, Fred Cassaday, Chris Irovando, Tim Dacey

Also attending: Heidi Cramer, Library Director; Lee Buttitta

The meeting was held via Zoom due to the ongoing state of emergency in New Jersey. Lyn Hartman indicated that proper notice was given to the newspapers. The information was posted on the library website and the township was also notified.

ANNOUNCEMENTS

None

MINUTES

The Trustees reviewed the minutes for the regular meeting held on December 14, 2020. Tim Dacey made a motion to approve the December minutes and Fred Cassaday seconded. The motion carried.

TREASURER'S REPORTS FOR DECEMBER

Fred Cassaday, Treasurer, reviewed the Fine Account and the Development Account reports for the month of December 2020. Chris Irovando made a motion to approve the Fine Account and Development reports for December 2020. Tim Dacey seconded and the motion carried.

FINANCIAL STATEMENTS AND DISBURSEMENTS FOR DECEMBER

Fred Cassaday reviewed the December 2020 Financial Statements and Disbursements. Tim Dacey indicated that the town has filed a report of COVID-19 expenses with Middlesex County. They are hoping to receive reimbursement for some of the costs. He does not think there will be any reimbursements in 2021. Tim Dacey made a motion to

approve the Financial Statements and Disbursements for December 2020 and Chris Irovando seconded. The motion carried.

COMMITTEE REPORTS

None

DIRECTOR'S REPORT

Ms. Cramer submitted a written report.

The Library was awarded an \$18,850 grant from the New Jersey Council for the Humanities. It will be used for *Piscataway Stories: Our Community*. Twelve programs and one exhibit is planned. The Library also received a \$9,400 grant from Dawn Foods for technology improvements at Westergard Library.

Mr. Dacey reported that the roof repair at Kennedy should begin this week.

OLD BUSINESS

None

NEW BUSINESS

Closure of the building to the public: Middlesex County is currently experiencing a large increase in COVID-19 cases. Lyn Hartmann recommended that since the library is able to provide services to the public even when the buildings are closed to the public, the building should remain closed until there is further discussion at the March 8 meeting. Fred Cassaday made a motion to keep the buildings closed to the public until after the March 8 meeting and Chris Irovando seconded. The motion carried.

OPEN TO THE PUBLIC

No public present.

Mr. Dacey reported that the town has received several requests from residents asking that the library provide Kanopy video streaming service. Ms. Cramer will check on it.

CLOSED SESSION

Tim Dacey made a motion to move into closed session and Chris Irovando seconded. The motion carried.

Fred Cassaday made a motion to return to open session. Tim Dacey seconded and the motion carried.

Chris Irovando made a motion to accept the personnel transactions and Tim Dacey seconded. The motion carried.

Promotion

Doug Baldwin, Associate Director, Technology & User Services, at \$99,119 annual salary, effective January 18, 2021.

New Hires

Carina Gonzalez, full-time Senior Librarian, Adult/Young Adult Services, at \$68,095 annual salary. effective January 18, 2021.

Stephanie Young, part time Junior Librarian, Adult/Young Adult Services, at \$34.68 per hour, effective January 18. 2021.

William Carr, part-time, Page, User Services, \$12.00 per hour, effective January 18, 2021.

OTHER

ADJOURNMENT

Mr. Dacey made a motion to adjourn the meeting and Mr. Cassaday seconded. The motion carried and the meeting was adjourned at 8:32 p.m.

Secretary

Recorded and prepared by Lee Buttitta